



Order Request Form

Office/Firm Name: Order Date:

Requested by: Phone: Fax:

Email to: Your File No: Closing Date:

SERVICES REQUESTED:

Municipal Lien Search

Zoning Letter

HOA Estoppel*

Land Survey**

PROPERTY INFORMATION:

County: Folio No.:

Property Address:

City, State Zip:

Legal Description: Lot/Unit #: Block/Bldg #: Sub/Condo:

Owner/Seller Name(s):

*Assoc/Mgmt Co Name: Contact No.:

*Listing Agent Name & Contact #:

**If property is in a flood zone, do you want an Elevation Certificate? YES NO

Notes/Comments:

FEES ASSOCIATED WITH REQUESTS:

Municipal Lien Searches (Standard Service)

155.00 FLAT FEE (\$235.00 and up FOR TRI-COUNTY AREA †).

Estoppel Letters

\$95.00 PLUS COSTS.

Zoning Letters

\$95.00 PLUS COSTS.

Permit Closings

\$300.00 MINIMUM.

Property Survey

\$425.00 MINIMUM.

†Tri-County Area includes Broward, Miami-Dade and Palm Beach Counties.

Municipal Lien Search:

**Invoice wash agreement not to exceed 20% of ordered searches within 60 days.
Rush Service, Lien Payoffs, Additional Municipalities and Ledgers may result in additional fees.**

All Other Services:

No wash and must be paid at closing or within 30 days.



954-447-6947
866-717-5120



info@reliableliensearch.com



10000 Stirling Rd, Suite 2,
Cooper City FL 33024



www.reliableliensearch.com